

Atlanta Semester Ends #3 – Preventative Measures

November 30, 2023

As we approach the end of the fall 2023 semester, here is a reminder of important housing information. **Please register for winter break housing, via your MyHousing portal, if you plan to stay on campus for any portion of the break.** During winter break, please know that University staff or contractors may enter your room/suite/ apartment to perform health & safety checks, repairs, and preventative maintenance work.

Staying On-Campus for Winter Break (December 15 – January 14)

Atlanta & Clairmont Campus will remain open through Winter Break for fall 2023 for all residents who will remain in their same room for the spring 2024 semester. To stay in your room for the Winter Break period, all students must register for Winter Break housing via their MyHousing portal.

Departing Campus During Any Portion of Winter Break

We ask students to complete the following preventative measures for winter weather and if you are traveling or leaving campus during winter break.

- Set your thermostat to 72 degrees, auto, heat.
- Close your windows and blinds.
- Maintain a clear path to the HVAC unit in your room, with no obstructions in front of or beside the unit.
- Keep refrigerators plugged in and dispose of any perishable items that may expire over the break.
- Pack and take personal identifications (i.e. passport, driver license), necessity (i.e. medications, keys), and valuables items (laptops, jewelries, heirlooms) with you.
- Remove trash and recyclables, turn off the lights, and lock your door as you leave.

If you have a vacancy in your bedroom, please make sure half of your room is clean and ready for a new roommate to move in for spring 2024. This means you should not have any personal belongings in one of the dressers, on one of the desks, and in half of the shared closet. The second bed needs to be free and clear of any items. University staff will be entering all residence hall rooms and apartments during the winter break to conduct health, safety, and routine maintenance checks.

If your room is not properly cleared, cleaned, and ready to receive an incoming resident when university staff complete their room readiness checks, staff will have to move items to clear and clean the space for the incoming resident and will charge a cleaning/administrative fee to your student account.

If you are not returning for the spring 2024 semester because of graduation, study abroad, transfer, etc., you must move out by **12 p.m. on December 15** when your housing agreement ends. Additional information about check-out procedures will be communicated by your Resident Advisor.

If you have any questions, please reach out to the Emory Housing team at housing@emory.edu, call the Residence Life and Housing Operations offices at 404-727-7631 (Raoul Service Center) or 404-727-8830 (Clairmont Service Center).

We wish you a wonderful rest of the semester!

Best Regards,
Residence Life and Housing Operations